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Gareth Owens LL.B Barrister/Bargyfreithiwr
Head of Legal and Democratic Services
Pennaeth Gwasanaethau Cyfreithiol a Democraidd

To:

Councillors: Gwyneth Ellis, David Healey, Dave Hughes, Barry Mellor, Dafydd Meurig, Berwyn Parry Jones, Mike Priestley, Nicola Roberts, Geoff Stewart and Dafydd Rhys Thomas

CS/NG

3 October, 2022

Nicola Gittins 01352 702345
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Dear Sir / Madam

A meeting of the **NORTH WALES RESIDUAL WASTE JOINT COMMITTEE** will be held in **VENUE CYMRU, LLANDUDNO** on **MONDAY, 10TH OCTOBER, 2022** at **2.30 PM** to consider the following items.

Yours faithfully

Steven Goodrum
Democratic Services Manager

AGENDA

- 1 **APOLOGIES**
- 2 **DECLARATION OF INTEREST**
- 3 **APPROVAL OF PREVIOUS MINUTES** (Pages 3 - 8)
- 4 **APPOINTMENT OF CHAIR AND VICE CHAIR TO THE JOINT COMMITTEE**

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5 **SERVICES REPORT** (Pages 9 - 16)

Purpose: To provide Members with an overview and update on the operational aspects of the Parc Adfer contract.

6 **PARC ADFER COMMUNITY BENEFIT FUND REPORT** (Pages 17 - 26)

Purpose: To inform and update Members on the Parc Adfer Community Benefit Fund.

LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985 - TO CONSIDER THE EXCLUSION OF THE PRESS AND PUBLIC

The following items are considered to be exempt by virtue of Paragraph(s) 14 of Part 4 of Scheduled 12A of the Local Government Act 1972 (as amended).

The reports contain details relating to the financial affairs of the 5 councils. Those details are commercially sensitive and the public interest in protecting that commercial position outweighs the public interest in revealing the information during the lifetime of the contract.

7 **GOVERNANCE AND FINANCE ARRANGEMENTS REPORT** (Pages 27 - 34)

Purpose: To inform Members on both the contractual and inter-authority payment flows relating to the Parc Adfer contract, and outline the forecast costs for 2022/23.

8 **COMMERCIAL ITEMS** (Pages 35 - 50)

Purpose: To update Members on the commercial, legal and contractual aspects of the Parc Adfer contract.

9 **ANY OTHER BUSINESS**



NORTH WALES RESIDUAL WASTE JOINT COMMITTEE

Thursday 4th March 2022 at 9am – virtual meeting hosted via Teams video conferencing service

PRESENT:

Councillor Brian Jones (Vice Chair)	Denbighshire County Council
Councillor Greg Robbins (Chair)	Conwy County Borough Council
Councillor Glyn Banks	Flintshire County Council
Councillor Gareth Wyn Griffiths	Gwynedd Council
Councillor Richard Dew	Isle of Anglesey County Council

ALSO PRESENT:

Flintshire County Council

Gareth Owens (Chief Officer (Governance))
 Tina Roberts (Project Accountant)
 Gill Ainscow (Parc Adfer Administrative Officer)
 Katie Wilby (Chief Officer (Streetscene and Transportation))

Denbighshire County Council

Tara Dumas (Waste and Recycling Manager)

Conwy County Borough Council

Andrew Wilkinson (Head of Neighbourhood Services)

Gwynedd Council

Steffan Jones (Head of Highways and Municipal)

Isle of Anglesey County Council

Meirion Edwards (Chief Waste Management Officer)

North Wales Residual Waste Treatment Project

Steffan Owen (Regional Contract Manager)

1. **APOLOGIES**

Tony Ward (Denbighshire County Council), Neal Cockerton (Flintshire County Council)

2. **DECLARATIONS OF INTEREST**

No declarations of interest were made.

3. **APPROVAL OF PREVIOUS MINUTES**

The minutes of the meeting of the North Wales Residual Waste Joint Committee held on the 10th June 2021 were submitted for approval. They were accepted as a correct record.



RESOLVED:

- (a) *That the minutes of the meeting of the North Wales Residual Waste Joint Committee held on the 10th June 2021 be approved as a correct record.*

4. MATTERS ARISING FROM PREVIOUS MINUTES

No matters arising were raised from the previous meeting.

5. SERVICES UPDATE REPORT

Steffan Owen (SO) went through the Services Update Report, and noted that waste deliveries had continued to site with no significant or recurring issues, noting that this was, of course, during the Covid 19 pandemic. The plant is performing very well in terms of its efficiency, emissions etc, with emissions well below permitted levels.

SO outlined that the high tonnage trends seen during the Covid-19 pandemic appeared to be slowing a little with the most recent months (December 2021 and January 2022) being lower than the previous year.

Meirion Edwards noted that recycling levels in Anglesey had been lower due to the higher levels of residual waste.

Katie Wilby added that the picture in FCC was similar.

SO went on to note that the annual maintenance shutdown was scheduled for June, and that the procedures in place on site are designed to allow the partner authorities' waste to be received throughout the shutdown, with no waste diversions were required. This was successfully achieved in 2021.

SO noted that Parc Adfer is operating to the highest possible and most modern (and even incoming) monitoring and emissions standards, and that in a Natural Resources Wales Compliance Assessment on its all aspects of the site's operations, including emissions, management, records and monitoring etc. In that assessment Parc Adfer had achieved the highest possible assessment score.

SO noted that specialist advisors, Ramboll UK, following a tender process, had been awarded a contract to carry out a study into the use of heat from Parc Adfer to nearby buildings.

SO summarised that operations and performance at Parc Adfer have continued to do well, despite the on-going effects of the Covid pandemic. There have been no disruptions to Partner Authority deliveries, low overall



turnaround times with minimal delays to deliveries, and emission levels have been well below permitted levels and other performance measures have been very good.

RESOLVED:

(a) *That the report be noted.*

6. **PARC ADFER COMMUNITY BENEFIT FUND REPORT**

SO went through the report as issued in the papers giving a background to the Parc Adfer Community Benefit Fund.

SO gave a background to the fund, and went on to give details behind the eligibility and project criteria, and the exclusions.

SO explained that the 5 project criteria are renewable energy, carbon reduction, waste reduction reuse and recycling, biodiversity and improvements to local environment quality and finally de-carbonisation of transport.

SO added that the fund had been allocated with approximately £30k - £50k per year being allocated to support the use of the Visitor Centre at Parc Adfer, through sessional workers for student / school groups and subsidised school / college transport to the facility for the 5 partner authorities.

Cllr Glyn Banks (GB) asked about the eligible area for the fund, so which SO responded that the area was set as the Deeside Partnership Area.

Tara Dumas (TD) asked whether groups would be expected to provide some match funding for applications.

SO noted that applicants would indeed be expected to provide some level of match funding, and that applicants will be assisted with their applications at all stages.

KW proposed an annual review of the criteria.

Agreed:- for the Joint Committee to carry out an annual review of the Fund's project criteria.

RESOLVED:

(a) *That the report be noted.*

(b) *That the Joint Committee receives updates on the fund's allocation and successful projects at Joint Committee meetings going forward*

(c) *That the Joint Committee undertake an annual review of the fund's project criteria.*



7. VISITOR CENTRE AND EDUCATION PROGRAMME REPORT

SO went through the report as issued in the papers. He provided a description of the Visitor Centre and each of the rooms, and went through the next steps and timetable for the procurement of the education programme supporting materials, including a range of resources to support the Visitor Centre, including web based resources.

SO outlined the work being undertaken to ensure the staffing needs of undertaking the visits to site are met.

SO went on to note that part of the element of the fund that has been set aside for the Visitor Centre and education programme is to be allocated to subsidise school/college transport to the facility for the partner authorities. The details of the subsidy will be developed as part of the development of the work outlined in the report.

Councillor Brian Jones (BJ) noted that he was very supportive of the development of the use of the Visitor Centre, and added that it needed to be kept fresh and exciting.

GB agreed with Councillor Jones that the centre was a fantastic resource, but added that the visits and the education programme needed to be in line with the wider education curriculum.

SO agreed and noted that this was a critical part of the development.

Councillor Bob Parry (BP) commented on the importance of the facility and that it was a magnificent building.

It was suggested that the Contract Manager liaises with Keep Wales Tidy and their Schools projects. All agreed with suggestion, and that it should be actioned.

RESOLVED:

(d) *That the content of the report be noted.*

8. FINANCE REPORT (Part 2 Item)

SO went through the report as issued in the papers, with updates on the contract costs for the project for 2021/22, and the forecast costs for 2022/23. The report highlighted areas that affect the costs, notably the tonnage throughput into Parc Adfer and indexation (inflation).

RESOLVED:

(a) *That the content of the report be noted*



9. **COMMERCIAL ITEMS REPORT (Part 2 Item)**

SO went through the report as issued in the papers, with updates on the through the report as issued in the papers, with updates on the progress on discussions with Enfinium in relation to two contractual matters, and a proposal from enfinium that would be forthcoming over the coming months that could benefit the Authority. A discussion was held on progress on dialogue with WTI, the next steps and basis for reaching agreement with Enfinium.

RESOLVED:

- (a) *That the content of the report be noted*
- (b) *Provide approval to enter into further discussions and negotiations with Enfinium in relation to contractual matters outlined in the report;*
- (c) *Provide approval for the Lead Authority (with the support of the project's financial and legal advisors) to carry out appropriate, robust and thorough due diligence of the proposals and its potential implications;*
- (d) *Delegate authority to the Project Board to guide those discussions and negotiations, with a view to providing a recommendation on whether to accept the proposals or not, and any conditions or stipulations of acceptance.*
- (e) *Note that the final approval will be in line with the Inter-Authority Agreement.*

10. **ANY OTHER BUSINESS**

Councillor Brian Jones stated that it had been a pleasure sitting on the Joint Committee with the other Members, noting that with the Local Government elections coming soon. There would possibly be a change in membership of the Joint Committee.

Councillor Greg Robbins echoed those comments, noting that it had been a privilege to Chair the committee, and noted that the team worked extremely well. He wished all Members well for the future.

(The meeting ended at 10:48 am)

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REPORT TO: NWRWTP JOINT COMMITTEE

DATE: 10th OCTOBER 2022

REPORT BY: CONTRACT MANAGER

SUBJECT: SERVICES UPDATE REPORT

1. PURPOSE OF REPORT

1.1. To inform and update the Joint Committee on progress on the operational aspects at Parc Adfer.

2. BACKGROUND

2.1. Parc Adfer has been fully operational for nearly 3 years, having reached full services in late December 2019. Services at Parc Adfer have continued uninterrupted throughout the Covid-19 Pandemic.

2.2. This report provides a summary of the operational performance of Services at Parc Adfer for the Services period.

3. CONSIDERATIONS

Operations

3.1. Since the last Joint Committee meeting in March 2023, services have continued uninterrupted with no disruptions to authority deliveries.

3.2. The Partner Authorities are delivering circa 800 vehicles per month (around 200 per week) to Parc Adfer, with the majority of the tonnage coming in via Heavy Goods Vehicles (HGV's), along with Flintshire's various collection vehicles delivering to the site.

3.3. The plant also continues to perform very well in terms of its efficiency, emissions etc with emissions well below permitted levels (see paras 3.9 – 3.11 below for further detail).

Tonnage throughput and the impact of Covid-19

3.4. It has been reported to the Joint Committee since the start of the Covid-19 pandemic that tonnages from the Partner Authorities had increased during 2020



and 2021. That pattern does, however, appear to have slowed during 2022, with tonnages reducing to closer to pre-pandemic levels.

- 3.5. Charts showing the comparative monthly tonnage throughput into Parc Adfer for 2022/23 so far, and the same months in from 2018 - 2022 are included in Appendix 1 below.

Annual Maintenance Shutdown

- 3.6. Every year Parc Adfer, like all Energy from Waste plants, needs to shut down for a period of two weeks to carry out essential maintenance. This is usually scheduled for June each year. The process is planned such that the partner authorities can continue to deliver waste to Parc Adfer with no disruptions, or waste diversions to other sites are required. Contingency plans are in place should any issues occur during the planned maintenance period that require Authority waste to be diverted from Parc Adfer. The maintenance shutdown carried out in June 2022 was successful, with no disruption to Partner Authority deliveries.

Emissions Monitoring

- 3.7. Monitoring of emissions from any Energy from Waste facility is a critical part of its operation and compliance with its environmental permit, as issued by Natural Resources Wales (NRW) in Wales. There are stringent regulations in place for the monitoring and the levels of all emissions which plant operators must comply with.
- 3.8. As part of these requirements, Parc Adfer must undergo regular assessments of how it is performing in relation to its permit obligations, and in 2021 carried out a specific assessment in relation to how it would meet new, incoming regulations. All assessments have demonstrated that Parc Adfer are operating to the highest possible and most modern (and even incoming) site management, environmental, monitoring and emissions standards.
- 3.9. The Partnership has worked constructively with Parc Adfer to resolve small day to day issues that inevitably occur during the operation of a plant such as Parc Adfer including waste acceptance criteria, vehicle entry to site, staffing etc, with the constructive approach ensuring the continuation of the safe treatment of partner authority waste at Parc Adfer.

Recycling and waste diversion performance

- 3.10. Parc Adfer contributes to the Partner Authorities' recycling and landfill diversion figures through the recycling Incinerator Bottom Ash (IBA), which includes metals. For the 2022/23 year to date, the overall recycling levels sites at 21.4%, which is entirely in line with expectations, and can be expected to contribute around 7% to the partner authorities' recycling figures.
- 3.11. It is also worth noting that Air Pollution Control Residues (APCR), a by-product of the emissions cleaning process, also goes to a recovery / recycling operation.



This is a very small tonnage (typically less than 1%), however has traditionally used to specific hazardous landfill sites for disposal. The technology for treating this material has developed considerably over the last few years to the point where it is now a viable option for sites such as Parc Adfer. This development is welcomed by the Partnership and ensures that the site operates to the highest environmental performance possible, successfully diverting all material from landfill.

Visitor Centre Education Programme Tender

- 3.12. A key stipulation of the development of Parc Adfer was to have a Visitor Centre on site that would be able to take visits from groups and communities across the Partner Authorities. It was also planned that it would need to be able to sit within the wider education programmes of the partner authorities and would therefore need an education initiative that would work with schools to support visits to the site.
- 3.13. A key part of the Visitor Centre and accompanying education programme is the allocation of £30k - £50k per year of the Community Benefit Fund (as outlined in agenda item 6) towards the operation of and access to the Visitor Centre for schools and groups across the five partner authorities. This includes the development of educational materials etc, sessional workers for student / school groups and subsidised school/college transport to the facility for the partner councils.
- 3.14. The Joint Committee Members have been invited to visit the site and see the Visitor Centre in person. Those Members who haven't been able to visit site yet are encouraged to contact the Contract Manager to arrange a visit.
- 3.15. A tender process for the procurement of the following is now being undertaken:-
- A comprehensive education programme that not only outlines Parc Adfer itself and Energy from Waste, but where that sits within the waste hierarchy;
 - Educational materials to support site visits, and to support schools across the Partnership if they are unable to visit the site;
 - On line content to support the education programme (a 5 minute site visit video has been produced, and a video showing the Visitor Centre's Interactive room is currently being developed – both of these will be available to the Partner Authorities when complete).
- 3.16. Visits have now started on site, with groups such as the U3A (University of the 3rd Age) having arranged visits to the site, and a series of test visits are being arranged with schools from all partner authorities with a view to receiving feedback from those schools to help the development of the materials and resources as outlined in 3.15 above.

Heat Study

- 3.17. Following the award of the Parc Adfer contract and during the Commissioning / early operations, the Partnership were successful in being awarded a grant of £46,900 for specialist consultants to carry out a study into the use of heat from



Parc Adfer for nearby buildings within Deeside Industrial Park. The grant was awarded by the Heat Network Delivery Unit (HNDU) of the Department for Business, Energy and Industrial Strategy (BEIS) of the Westminster Government.

- 3.18. Following an extensive tender process to secure specialist consultants to carry out the study, the tender has been awarded to Ramboll UK Ltd, with work on the study to commence imminently.
- 3.19. The objective of the study is to verify whether a heat offtake arrangement for Parc Adfer is environmentally beneficial and theoretically possible, based on an assessment of likely user demand, offtake revenues, capital expenditure and operational.
- 3.20. The study is split into two phases. The first phase would conclude by setting out where certain options would be impractical or unachievable and ranking any remaining options based on economics and environmental benefit. The second part of the study - the feasibility stage - would only proceed if the above indicates that there is one or more viable opportunities to be pursued.
- 3.21. Ramboll are currently in the process of the first phase of the study, seeking information from businesses and organisations close to Parc Adfer on their energy needs, to assess if exporting heat to any of those nearby buildings would be feasible.
- 3.22. The Joint Committee will be updated on the progress of the study.

Operational Summary

- 3.23. In summary, operations and performance at Parc Adfer have continued to do well, despite the on-going Covid pandemic. There have been no disruptions to Partner Authority deliveries, low overall turnaround times with minimal delays to deliveries, emission levels have been well below permitted levels and other performance measures have been good.

4. RECOMMENDATIONS

- 4.1. The Joint Committee is asked to:-
 - Note the content of the report.

5. FINANCIAL IMPLICATIONS

- 5.1. N/A

6. ANTI-POVERTY IMPACT

N/A

7. ENVIRONMENTAL IMPACT



The environmental impact of the Parc Adfer facility has previously been reported to the Joint Committee.

8. EQUALITIES IMPACT

N/A

9. PERSONNEL IMPLICATIONS

9.1. As described in the body of this report

10. CONSULTATION REQUIRED

None.

11. CONSULTATION UNDERTAKEN

11.1. As outlined in the report.

LOCAL GOVERNMENT ACCESS TO INFORMATION ACT 1985

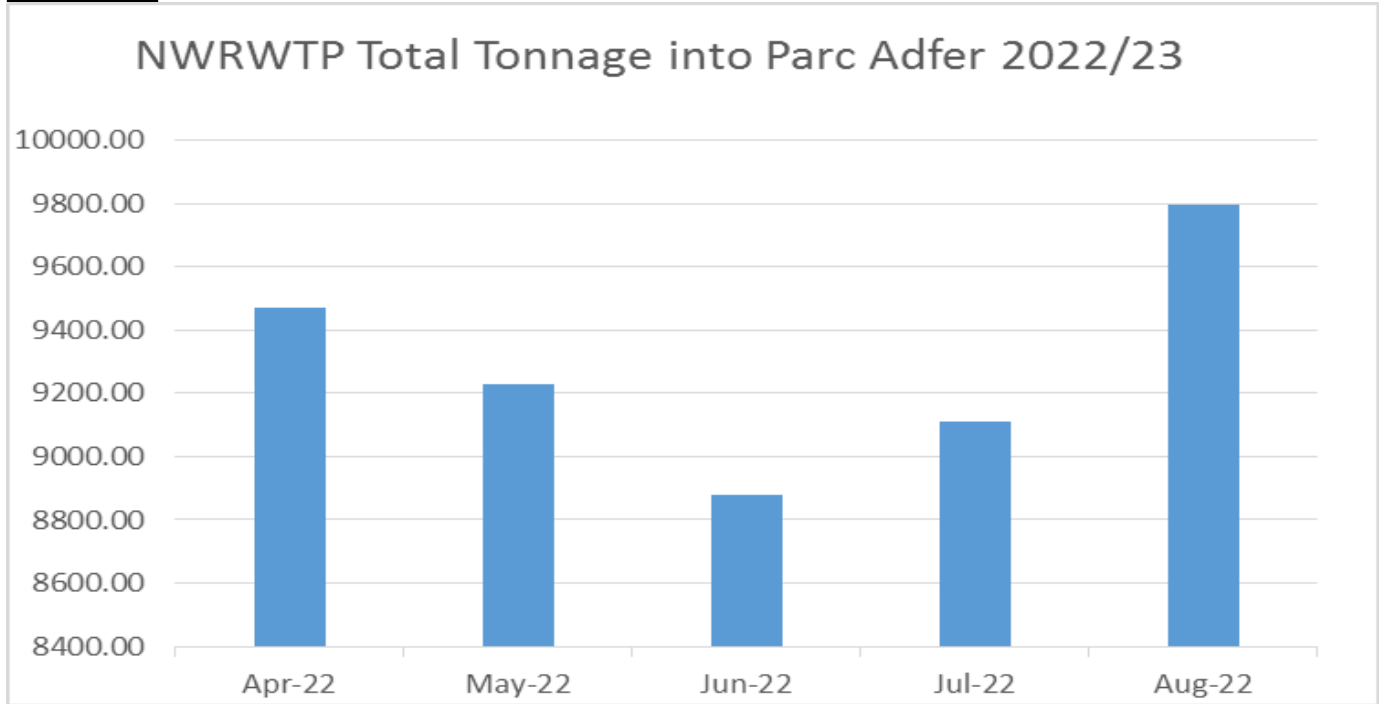
Background Documents:

None

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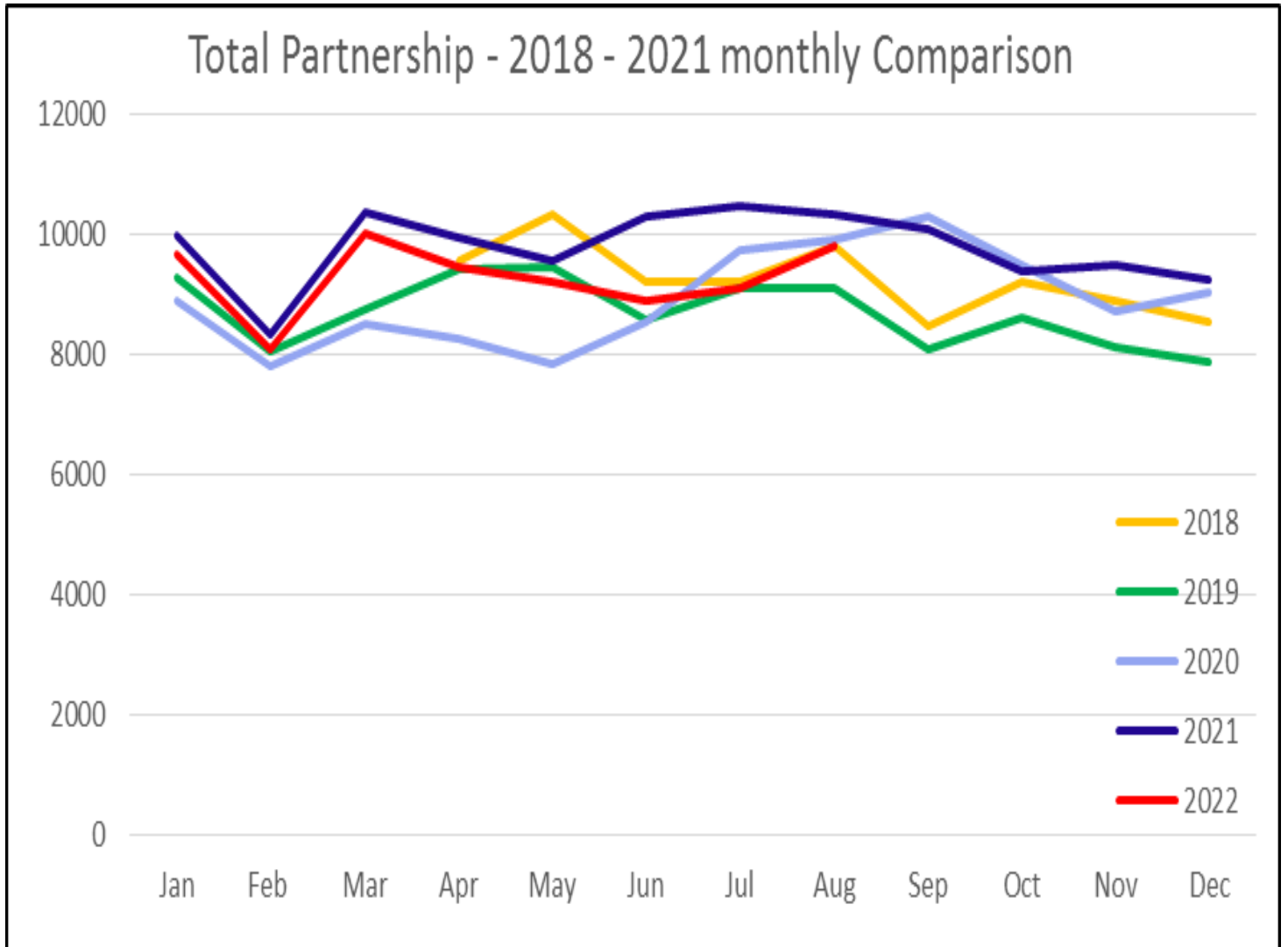


Appendix 1 – NWRWTP Partnership Tonnage inputs into Parc Adfer – year to date 2022/2023





2019/20 – 2021/22 Monthly Comparison



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AGENDA ITEM 6

REPORT TO: NWRWTP JOINT COMMITTEE

DATE: 10th OCTOBER 2022

REPORT BY: CONTRACT MANAGER

SUBJECT: COMMUNITY BENEFIT FUND REPORT

1. PURPOSE OF REPORT

- 1.1. To inform and update the Joint Committee on the development and launch of the Parc Adfer Community Benefit Fund (CBF).

2. BACKGROUND

- 2.1. As part of the procurement of the Parc Adfer contract and the NWRWTP partnership, it was agreed to fund and manage a CBF that would run for the duration of the contract. The CBF is a contractual commitment between the Authority and Enfinium (formerly Wheelabrator Technologies Inc (WTI)) and is also a contractual commitment for each individual partner authority within the Second Inter Authority Agreement (IAA2).
- 2.2. It is an annual fund of £230,000, made up of £180,000 per annum from the 5 partner authorities and £50,000 per annum from Enfinium, and funds began to accrue at the contract's Commencement Date (20th December 2019).
- 2.3. In June 2019, the Joint Committee approved the delegation of the development and operation of the CBF to Flintshire as the beneficiary authority, and agreed to set aside a proportion of the Fund (between £30k and £50k as a guide) for operation of and access to the Visitor Centre for schools across the five partner authorities. This includes the development of educational materials etc, sessional workers for student / school groups and subsidised school/college transport to the facility for the five partner councils.
- 2.4. As part of that development of the CBF, a consultation took place during the latter half of 2019 with key stakeholders close to the facility including local community councils (e.g. Connah's Quay Town Council) and local Members in relation to the governance of the fund and the eligibility criteria etc. No significant changes were required to the proposed governance arrangements following feedback. Those governance arrangements are outlined in this report.



3. CONSIDERATIONS

Parc Adfer Community Recovery Fund

- 3.1. When the implementation of the CBF was being prepared in early 2020, the outbreak of the Covid-19 pandemic meant that it was not possible to progress the fund for a number of months. Following from then, in the summer 2020, plans were made to utilise the CBF as a Community Recovery Fund (CRF) to help communities with the Deeside Partnership Area with the challenges faced as a result of the Covid-19 pandemic.
- 3.2. The Parc Adfer CRF was set up a short term interim fund, and was launched in late 2020 and closed for applications in November 2021. It funded over 12 projects with a value of nearly £70,000.
- 3.3. With the closure of the short term CRF, the eligibility criteria of the main, long term CBF were then developed in line with the original intention of the fund. These were approved by Flintshire County Council's Cabinet and the fund is now ready to launch. The eligibility criteria, project criteria and governance arrangements are outlined below.

Eligibility Criteria

- 3.4. Organisations that that can apply must all be based or serve residents/communities within the Deeside Partnership Area (see map in Appendix 2 below). In addition they must be:
 - Not for profit groups;
 - Community or voluntary organisations;
 - Community and social enterprises (e.g. co-operatives, development trusts);
 - Local charities based within the defined Deeside Partnership Area; or
 - Public bodies such as schools are eligible to apply, however only for expenditure that is outside the Local Education Authority's statutory duties – the fund is to support additional benefits and not to replace the Local Authority's financial duties.
- 3.5. Applicants will need to have a written constitution, a set of rules, or a governing document, plus a bank or building society account with a minimum of two signatories in place, before applying for a grant. New organisations without these arrangements in place can discuss their project with the fund team to see if help can be provided. Successful applicants are not able to re-apply for another grant from the Parc Adfer Community Benefit Fund unless explicitly granted by the Community Benefit Fund
- 3.6. There are five main project criteria that the Parc Adfer CBF will support, which are outlined in Table 1 below:-



Table 1 - Project Criteria

	Criteria	Details
1	Renewable energy	<p>Schemes that either promote the use of, or invest in the development of, renewable energy (i.e. energy from a source that is not depleted when used, e.g. solar or wind). Exemptions include:</p> <ul style="list-style-type: none"> • Cannot be used to replace expenditure that is the statutory responsibility of a public body (e.g. end of life replacement of boiler, or as part of a the build of a new public building that is already planned); • Applicant must demonstrate ability to maintain any equipment bought (if applicable); • Applicant must demonstrate any details in relation to ownership of any assets purchased with any awarded funds;
2	Carbon reduction	Schemes that either promote the use of or invest in the development of the reduction of carbon emissions.
3	Waste reduction, reuse and recycling	<p>Schemes that either promote or directly reduce waste production, or increase re-use or recycling.</p> <p>Examples include community re-use projects.</p>
4	Biodiversity and improvements to local environment quality	<p>Schemes that either promote, directly benefit or improve the local natural environment (including enhancing the biodiversity) or provides green space for a community within the Deeside Partnership area.</p> <p>This can include the restoration or support of wildlife and natural habitat.</p>
5	De-carbonisation of transport	<p>Schemes that either promote the use of, or invest in the development of transportation that reduces the carbon emissions. Exemptions include:</p> <ul style="list-style-type: none"> • Cannot be used to replace expenditure that is the statutory responsibility of a public body; • Applicant must demonstrate ability to maintain any equipment bought (if applicable); • Applicant must demonstrate any details in relation to



		<p>ownership of any assets purchased with any awarded funds;</p> <p>Examples include the purchase and installation of electric vehicle charging infrastructure.</p>
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Exclusions

3.7. The exclusions to the grant are as follows, noting that the CBF may not be used:-

- to make payments to individuals, commercial organisations or private membership-based sports clubs and facilities;
- for projects that will only benefit one individual;
- for making speculative investments;
- to co-fund statutory activities carried out by Flintshire County Council;
- to pay fines or other penalties imposed on groups, organisations or individuals;
- for schemes or groups/organisations based outside of the Deeside Partnership Area;
- by applicants for purposes solely connected with their day-to-day business;
- to promote religious beliefs or practices;
- to promote political views or to finance election campaigns by prospective candidates in local and / or general elections;
- to cover retrospective payments for events or services that have already taken place or been delivered;
- for projects with the sole purpose of promotion or feasibility studies;
- for projects that may endanger the natural or built environment;
- for works considered a statutory responsibility, such as improvements to public highways or car parks.

Allocation of funds

3.8. The CBF is to be allocated as per Table 2 below:-



	Amount (estimate per annum)	Allocated to	Comment
1	£30,000 - £50,000	Support the use of the Visitor Centre at Parc Adfer:- a. Sessional workers for student / school groups. b. Subsidised school/college transport to the facility for the five partner councils.	This allocation will be dependent on the number of visits to the site;
2	£30,000	Small Grants Scheme – up to £5,000	
3	£145,000 - £165,000	Larger Grants Scheme – 3-6 projects of up to £50,000 per year	
4	£5,000	Administrative Costs	Estimate only – this is minimised as much as possible. No costs have been incurred to date.

Additional Notes

- Sessional Workers will be recruited and trained to lead the visits to the Visitor Centre (e.g. schools, community groups etc). These may be retained on a flexible “call-on” basis;
- No administrative costs have been incurred to date, however this may include aspects such specialist expert advice (e.g. on renewable technology) if required.

Governance Arrangements

3.9. The governance arrangements set up for the CRF will remain largely in place for the main CBF. This includes the Parc Adfer Contract Management Team providing the administrative function such as liaising with applicants, receiving applications, updating the relevant pages on FCC’s website, assessing the applications against the main eligibility criteria etc). This will be supported by other FCC officers as necessary within relevant departments. The decision to award or refuse grant application will be undertaken by the Panel, which was established for the CRF.

3.10. The Panel Membership currently consists of a number of FCC Members, FCC officers with relevant experience / roles, and external bodies’ representatives, specifically Natural Resources Wales and Flintshire Local Voluntary Council (FLVC). Specialist external expertise will be brought in as and when required in assessing applications.



Next Steps

3.11. The Contract Manager has been working with FLVC in arranging a launch / meet the funder event in October in the Connah's Quay / Deeside area. This will be advertised as part of the launch of the fund with a press release and with the support of the FLVC.

4. RECOMMENDATIONS

That the Joint Committee:

- 4.1. Notes the progress report, and
- 4.2. Receives updates on the fund's allocation and successful projects at Joint Committee meetings going forward.

5. FINANCIAL IMPLICATIONS

- 5.1. As set out in 2.2 above.

6. ANTI-POVERTY IMPACT

- 6.1. The intended use of the Fund will benefit some of the most deprived areas in Flintshire.

7. ENVIRONMENTAL IMPACT

- 7.1. The intended use of this Fund will be beneficial to the local environment e.g. through the five project criteria.

8. EQUALITIES IMPACT

- 8.1. Not applicable.

9. PERSONNEL IMPLICATIONS

- 9.1. Not applicable.

10. CONSULTATION REQUIRED

- 10.1. None.

11. CONSULTATION UNDERTAKEN

- 11.1. None.

12. APPENDICES

- 12.1 Appendix 2 below.

LOCAL GOVERNMENT ACCESS TO INFORMATION ACT 1985



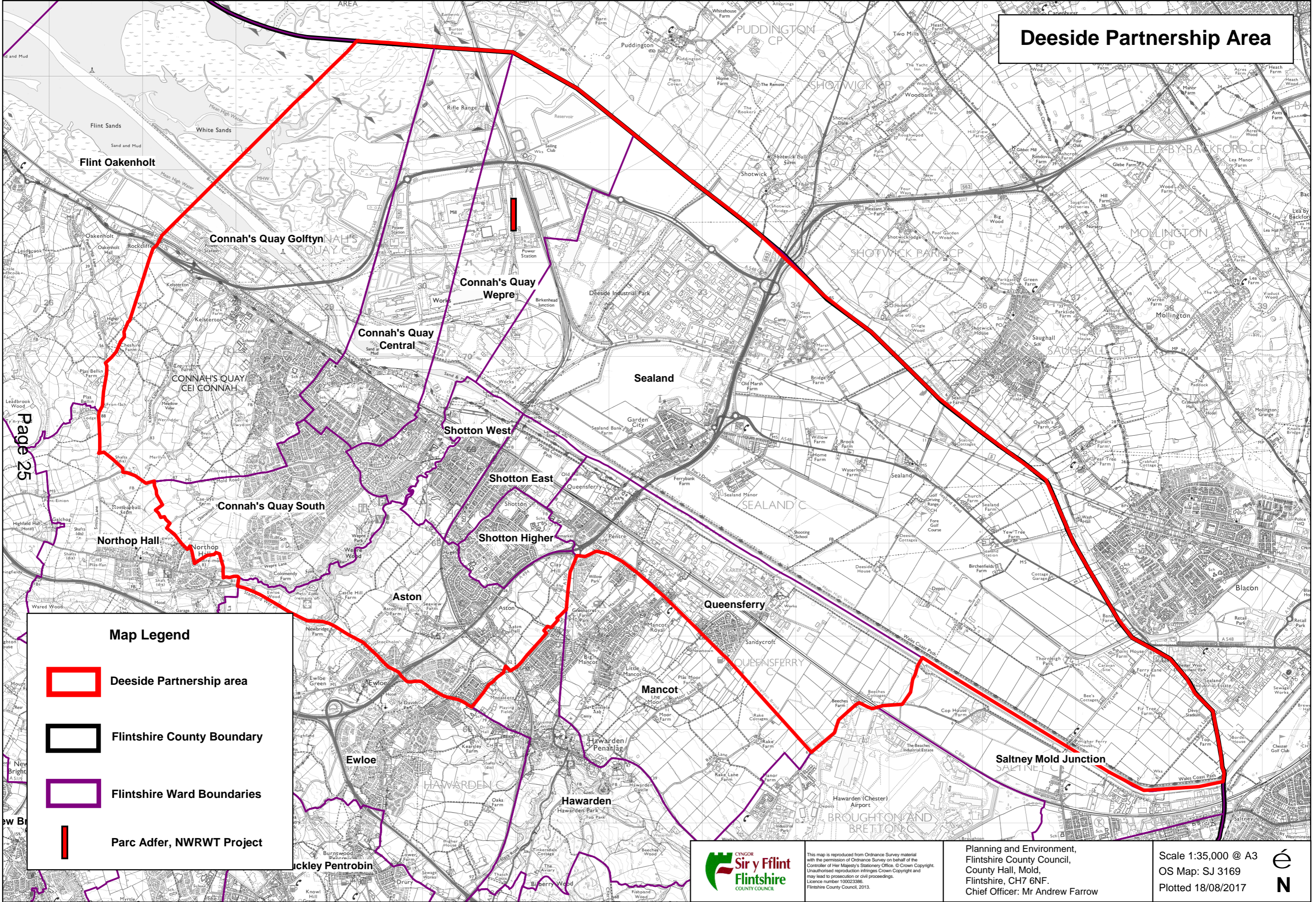
Background Documents:

None.

Contact Officer: Steffan Owen - NWRWTP Contract Manager





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Deeside Partnership Area



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Map Legend

-  Deeside Partnership area
-  Flintshire County Boundary
-  Flintshire Ward Boundaries
-  Parc Adfer, NWRWT Project



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Planning and Environment,
Flintshire County Council,
County Hall, Mold,
Flintshire, CH7 6NF.
Chief Officer: Mr Andrew Farrow

Scale 1:35,000 @ A3
OS Map: SJ 3169
Plotted 18/08/2017



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